



Members of the public and press are very welcome to attend this meeting

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on
Monday 26th November 2018, 7.30pm
in Sandford Village Hall**

19.11.2018

Lynne Rampton

Clerk to the Council

AGENDA

1. To receive and accept apologies for absence.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
4. To approve the minutes as a correct record of the Parish Council meeting held on 22nd October 2018
5. Minute Update from the October Parish Council meeting & November Clerk's Report **Annex 1**
6. Crime Report – to receive a police report for the last month period
7. Response to matters raised during Public Participation at the previous Parish Council meeting
8. **Public Participation** *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting.*
 - a. To receive a presentation and update from members of the WinSpace Group
9. To receive a Ward Councillor & NSC Parish Liaison Officer Update
10. To Authorise Bills for Payment **Annex 2**
11. To receive details of parishioners interested in filling the casual vacancy and to consider the co-option of a suitable candidate from those applying
12. Local Plan to 2036, NSC Issues and Options Consultation – Parish Council to agree on a response to the consultation
13. To consider the instruction of a NSC Road Speed Count for Church Road at a cost of £210
14. To consider and agree specification and materials for the refurbishment of the Woodborough Road Public Conveniences
15. NSC Parking Review – to comment on specific or general matters of concern
16. To receive a report from a meeting of the Employment, Finance & Policies Committee held on 5th November and to approve the recommendations from that meeting – Cllr M Williamson
 - a. *It was proposed that a grant of £350 is paid to Vision North Somerset*
 - b. *To receive and accept a report from Parish Council Internal Auditor for the period April – September 2018*
 - c. *To confirm engagement of a Deputy Clerk on the NALC/SLCC model contract on a six month trial basis*

- d. *To agree overtime policy - should any staff member be called out (outside their usual work hours) to deal with urgent parish matters on a Saturday, time and a half should be paid, and double time on a Sunday or Bank Holiday.*
 - e. *It is recommended to the council that the underpay in basic rates between the period May 2016 – July 2018 is paid as a one-off payment to the Clerk*
 - f. *It is recommended to the Parish Council that legal advice be sought regarding the current WMRG Constitution. With the normal business of the WMRG Committee and the Parish Council having merged over a period of time, it is suggested that the Parish Council no longer wishes to be bound by the terms of a constitution and that this document should be merged into the Advisory Committee Terms of Reference*
 - g. *Terms of Reference - Aside from the WMRG Committee, other amendments as suggested by committees and working groups are recommended to the Parish Council for adoption.*
- 17. To receive a report from a meeting of the War memorial Recreation Ground Advisory Committee held on 29th October and to approve the recommendations from that meeting – Cllr M Williamson**
- a. *To agree a starting point for possible terms of a lease for rental of the tennis club owned field for additional sports pitches - in response to a letter received from Winscombe Tennis Club*
 - b. *A sub-committee of the WMRG committee should be formed to consider and make recommendations to the Parish Council with proposals for any changes to the current WMRG Constitution. The group should be formed of one representative from each of the football, rugby and cricket clubs along with a Parish Councillor (conditional on outcome of discussion on agenda item 16.f above).*
- 18. A reminder that Parish Council related articles are required for the next edition of The Occasional Newsletter**
- 19. Matters for Information - please advise the Clerk of items 72 hours prior to the meeting**

All persons attending meetings are requested to turn mobile phones, pagers and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.