



Clerk: Mrs. L Rampton
Parish Council Office,
Winscombe Community Centre,
11 Sandford Road, Winscombe,
North Somerset BS25 1JA

Tel: 01934 844257 Fax: 01934 844292

Members of the public and press are very welcome to attend this meeting

Dear Councillor,

You are summoned to attend a meeting of the Parish Council Employment, Finance & Policies Committee which will take place as detailed below:

**A Meeting of the Employment, Finance & Policies Committee, will be held on
Monday 14th January 2019 at 7.30 pm.
The Amesbury Room, Winscombe Community Centre**

08.01.2019

Lynne Rampton Clerk to the Council

AGENDA

1. **Apologies for absence**
2. **Declarations of interest by Councillors, & Clerk to consider dispensation requests from members to allow them to participate in a discussion or vote on an item in which he/she may have a disclosable pecuniary or non-pecuniary interest**
3. **Public Participation**
4. **Minute Update from the previous meeting dated 5th November 2018**
5. **To review 2018/2019 Budget Summary and Bank Reconciliation to 31st December 2018**
 - a. **To consider small grant applications (3no.) received for the current financial year**
 - b. **Automatic enrolment – 3rd anniversary of staging date:1st June 2019**
 - c. **To consider the immediate replacement of waste contractor for parish dog bins**
6. **To agree regular payments from bank account to be made by standing order & direct debit.**
7. **To consider a request from Winscombe Cricket Club to extend current ground lease for the clubhouse building – to provide security of tenure to allow them to invest into an improvement programme**
8. **Budget Planning for the 2019/20 financial year & to agree a precept figure for recommendation to the full Parish Council for approval**
9. **To consider staffing matters:**
 - a. **To agree to a staff member carry forward of annual leave entitlement into the 2019/20 holiday year.**
 - b. **To agree any changes to salaries to take effect 1st April 2019**
10. **Matters for Information**

It is preferred that written comments on any Agenda Item, or copies of letters forwarded to North Somerset Council, be received at the Parish Office by 12noon on the last working day prior to the meeting. A summary only of correspondence received after this deadline will be noted at the meeting.

All persons attending meetings are requested to turn off mobile phones, pagers and similar calling devices in accordance with Parish Council Standing Orders concerning disturbance caused by such apparatus during meetings. The Chairman may approve an exception to this request in special circumstances.